

## GREENFIELD-CENTRAL COMMUNITY SCHOOL CORPORATION

**AUTHORIZATION TO CARRY OVER-THE-COUNTER MEDICATION****GRADES 7-12 ONLY – 2020-2021 SCHOOL YEAR**

This form must be completed in its entirety to authorize your student to carry certain over-the-counter (OTC) medications. OTC medications that will be considered for self-carry and administration include acetaminophen, ibuprofen, diphenhydramine, anti-nausea, anti-gas, antibiotic ointments, anti-itch cream, Midol, nasal spray, throat spray, and OTC migraine relief medications. OTCs that CANNOT be carried by students under any circumstances include medications that contain loperamide, pseudoephedrine or dextromethorphan. These medications will require a physician statement on Form 5330 F1 and must be stored in the clinic. Responsibilities of carrying and self-administering OTC medications include:

1. Form 5330 F1c must be turned into the school clinic before the student can carry medication in the school building. Once the health assistant has verified the form is appropriately completed and verified the medication the student is carrying, a “medication pass” will be issued that the student must keep with the medication at all times.
2. **A one day’s dose supply is all that may be carried by the student. This supply is determined by the package’s recommended dosage instructions. DO NOT SEND A FULL BOTTLE. If a full bottle is sent to school, the medication will need to be picked up by the end of the day by a parent or guardian or it will be disposed of.**
3. Medication must be brought to school in its original packaging and must have the student’s name written on it in permanent marker.
4. The parent must educate the student on how and when to self-administer the medication in their possession. The school is not responsible for providing such instructions.
5. The student agrees that they will not share their medication with any other student under any circumstances.

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**To Be Completed by Parent/Guardian**

Student’s Name: \_\_\_\_\_

Name of Medication: \_\_\_\_\_

I request that my student be permitted to carry and self-administer the medication named above. I certify that I have legal authority to consent to medical treatment for the student named above. I have instructed my student on the proper administration of this medicine, including when, why and how to take this medication.

I hereby release and discharge and further agree to indemnify, hold harmless, or reimburse Greenfield-Central Community School Corporation Board of Directors, The Greenfield-Central Community School Corporation, its employees, agents, representatives, and all other officials, from any and all claims, actions, suits, losses, costs, expenses and liability in case of accident or other mishap

because of negligence in administering such medication or because of side effects, illness or any other injury which might occur to my child through administering such medication. Further, I hereby release said aforementioned board, corporation, employees and officials from any liability, suit or claims of whatever nature and kind, which might arise as a result of administering the medication in accord with this request. I accept legal responsibility for my child should the above medication be lost, given or taken by a person other than the above named student. If this should happen, the privilege of carrying medication will be revoked. I further release the Greenfield-Central Community School Corporation and its employees of any legal responsibility when the above student administers his/her own medication.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed Name of Parent/Guardian

Parent/Guardian's Telephone Number:

\_\_\_\_\_

#### **To Be Completed by Student**

I have been instructed by my parent/guardian on the proper administration of this medication. I understand the symptoms that warrant taking this medication, and I understand how much of this medication to take. I will not allow another student to take my medication under any circumstances. I am aware that should another student take my medication, I will no longer be permitted to carry medication and will be subject to disciplinary consequences as stated in the student discipline policy.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Printed Name of Student

#### **To Be Completed by School Personnel**

I have seen the above labeled medication bottle and have issued the student a medication pass to carry with this medication.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Personnel