

# GREENFIELD~CENTRAL HIGH SCHOOL



"Cougars...  
Leading the Way"

## VOLUNTEER SERVICE

Connecting with Community ~ Commitment to Caring ~ Service to Others

*The Greenfield-Central High School Volunteer Service program is an initiative to celebrate the impact that the "GCHS Family" makes in bettering our community. Many students and staff perform volunteer service in our community and within the Greenfield-Central Community School Corporation.*

To thank our "GCHS Family" of volunteers for leading the way and making a positive difference, Greenfield-Central High School will provide recognition to those that meet the eligibility requirements. Student and adult volunteers that meet the requirements may also be eligible to receive the President's Volunteer Service Award. Please read below for the criteria to receive recognition through the Greenfield-Central High School Volunteer Service program.

### RECIPIENT CRITERIA

- Student volunteer recipients must be a registered student of Greenfield-Central High School the year of volunteer service is completed.
- Adult volunteer recipients must be an approved volunteer or staff member of the Greenfield-Central Community School Corporation the year of volunteer service is completed by completing the online application and limited background check form each year of service
- Awards are issued annually for volunteer service hours served between May 1<sup>st</sup> and April 30<sup>th</sup> and over the course of their 4 year High School career (students) or their lifetime (adults).
- Awards are issued for volunteer service only. Court-ordered community service, political lobbying, instruction of religious beliefs or service to family members does not qualify for the Award.
- Service must be recorded through the Greenfield-Central High School Volunteer Service program.

GCHS will also honor all qualifying volunteers with The President's Volunteer Service Award with approval. The PVSA is an initiative of the Corporation for National and Community Service (CNCS) and is administered by Points of Light. Through a shared mission of inspiring more to answer the call to service, the President's Volunteer Service Award celebrates the impact we can all make in bettering our communities and our world.

The President's Volunteer Service Award works with Certifying Organizations to recognize America's most committed volunteers. A Certifying Organization must be legally established in the United States and its territories, the Commonwealth of Puerto Rico, or on overseas military bases. Greenfield-Central High School has been approved by the Points of Light Foundation to become a Certifying Organization as of September 25, 2017.

In order for GCHS to verify all volunteer service, volunteers will need to complete and turn in all Verification Forms at the end of each volunteer service (be it a single event or continuous service) at GCHS's Cougar Café. These forms must be signed by agency contact in which the service is provided in order to be verified. All program and information may be accessed below.

### PROGRAM INFORMATION

- Student Volunteer Service Packet
  - Student Volunteer Service Program Information Sheet
  - Volunteer Service Verification Form for Single Event and/or Continuous Service with Record Log
  - Volunteer Service Record Log Sheet (for personal record keeping)

- President's Volunteer Service Award Information Sheet with Volunteer Approval Form
- Adult Volunteer Service Packet
  - Adult Volunteer Service Program Information Sheet
  - Volunteer Service Verification Form for Single Event and/or Continuous Service with Record Log
  - Volunteer Service Record Log Sheet (for personal record keeping)
  - President's Volunteer Service Award Information Sheet with Volunteer Approval Form
  - Greenfield-Central Community School Corporation Volunteer Policy and Volunteer Application with Limited Background Check Form (sample of questions asked)
- GCHS Teacher Club/Group/Team Volunteer Service Packet
  - GCHS Club/Group/Team Volunteer Service Program Information Sheet and Service Record Form
  - GCHS Club/Group/Team Volunteer Service Record
- Individual Forms
  - Student Volunteer Service Program Information Sheet
  - Adult Volunteer Service Program Information Sheet
  - Volunteer Service Verification Form for Single Event and/or Continuous Service with Record Log
  - Volunteer Service Record Log Sheet (for personal record keeping)
  - President's Volunteer Service Award Information Sheet with Volunteer Approval Form
  - Greenfield-Central Community School Corporation Volunteer Policy and Volunteer Application with Limited Background Check Form (sample of questions asked)
  - Adult Volunteer Application with Limited Background Check Form (access to complete online)
  - GCHS Club/Group/Team Volunteer Service Program Information Sheet and Service Record Form
  - GCHS Club/Group/Team Volunteer Service Record