

## Handbook Policy Information for 2017-2018 School Year

Please find below the major changes to the Student Handbook for the upcoming school year:

### **Student Parking:**

Student cars are subject to towing at owner's expense if parked illegally. Student parking will be available in the North Lot on a first come/first serve basis this school year. Students are not allowed to park in the circle drive by the Athletic Entrance, nor are they allowed to park in the East Lot.

### **Student Dress Code:**

G-CHS continues to strive to prepare students for College and Career Readiness. To help in that endeavor, the following expectations are in place in regards to dress code:

- No undergarments should be visible.
- No holes should be above the knee where skin is visible through the pants.
- No shoulders should be exposed, and there should be no plunging necklines or excessive back exposure.
- Any covering - such as skirts, shorts, and dresses -- on the lower body should be in good taste and no more than a dollars width above the knee (approximately 2 ½ inches)
- Hats, hoods or hair coverings should not be worn in the building. Bandannas, handkerchiefs, rags or flags are not permitted in any form from the pocket, wrist or anywhere visible.
- Only G-CHS Letter jackets or jackets representing a specific program, ie FFA, may be worn during the school. All other coats/trench coats/jackets are to be kept in lockers.
- No blankets should be used in the classroom. Students should plan on wearing sweaters or sweatshirts in rooms that have fluctuating temperatures.
- At teacher discretion, backpacks may be placed in an area of the room to avoid them being in the aisleway or other unsafe area.
- Out of respect for those with allergies, perfume/cologne/lotions should not be used in the classroom setting.

When a student is sent to the office for a Dress Code Violation that causes a disruption or interferes with safety or education of others, they will be provided a change of clothes a Tuesday School. Students can call home for a change of clothes but we ask parents to understand that our goal is to have students return to class as quickly as possible.

### **Extra-Curricular/Co-Curricular Activity Code of Ethics:**

G-CHS encourages students to become active in the school setting outside the classroom. We offer over 60 Extra-Curricular and Co-Curricular Activities, along with IHSAA sanctioned athletics.

Students participating in ECA or Co-Curricular programs must adhere to the following Code of Ethics (other state and national guidelines may apply for programs as well):

At a minimum, the Code of Ethics listed below must be followed by all students participating Club/Organizations at G-CHS. All Student Clubs and Organizations are encouraged to have written by-laws that are shared with students each year. These by-laws can be dictated by state or national organizations. All by-laws must be approved by the Activities Director at the start of the school year.

1. Students must pass 70% of course work for a 9 week period-or the student will be removed from organization with the opportunity to appeal to the club's Executive Council.
2. Students involved in Extra-Curricular/Co-curricular activities shall demonstrate good citizenship both in the school and community. Students acting in a manner that brings embarrassment or shame to themselves and/or the school, or that negatively impacts the reputation of themselves or the school will not be tolerated. Examples of such conduct include any illegal activity; any non-illegal activity that is lewd, vulgar, obscene, indecent, or that portrays sexual conduct done in a manner whereby the community learns of such activity; or any activity that degrades, demeans, or disparages any coach, activity sponsor, school official or student.
3. Students convicted of a felony will be removed from the activity for 365 calendar days. Any student convicted of a misdemeanor will be removed from the activity 42 calendar days. Any student charged with a crime will be suspended until cleared by the police or the courts. The student will have the opportunity to appeal to clubs' Executive Council. Executive Councils should be made-up of elected officers and/or other designated members as assigned by the adult sponsor.
4. If a student is caught with drugs/alcohol of any form on or off school grounds, students will be removed from the club/organization. As well, if a student in a leadership position is at a party/gathering where drugs/alcohol are present, they will have 15 minutes to remove themselves from the party. As long as the student has not consumed or partaken in any drugs or alcohol, no penalty will be enforced.  
On the first offense, the student will have a 25% (up to nine weeks) suspension from club/organization activities. If applicable, the student will share rehabilitation and/or community service information with the Student Activities Director. On the second offense, the student will be removed from clubs/organizations for the remainder of the current school year. The Student Activities Director may work with the Hancock County Probation Department during this process.
5. Each sponsor and Executive Council will set club/organization attendance policy.
6. Students who receive behavioral referrals that lead to ISD all day, Off Campus Placement, or expulsion (assigned by administration) will be removed from the organization with the opportunity to appeal the removal to that organization's Executive Board.

7. Any student running for a Student Council or Class Officer position must obtain 1 teacher recommendation and 1 activity recommendation (coach, club, youth minister, etc.) Other clubs may institute other requirements. Any student running for a Student Council or Class Officer position must have an overall GPA of 2.0 with no F's during the current grading period.

*If a student belongs to a co-curricular club/organization (ex. Band, music) and fails to abide by the above regulations then he/she will not be able to participate in public performances and will have to make-up the performance. The director will determine the make-up work.*

The Administration and Staff of G-CHS are looking forward to a great school! Please feel free to contact an administrator with questions.